

Exam Certificates

Certificates are valuable documents as they are the official record of exam results and should be looked after very carefully. You will need them for future employers and/or further education.

JUNE 2016 EXAM SERIES

For those students who took exams in June-2016 you will be invited to collect your certificates at an event at Sandhurst School on Wednesday 14th December. Further details will be sent to you nearer this date. Unfortunately the certificates for June-2016 series cannot be collected before then.

If you are unable to collect them on Wednesday 14th December, they will be available to collect from the Exams Officer after this date during school hours.

Once certificates have been issued, Sandhurst School cannot be held responsible for any loss or damage to your certificates.

FORMER STUDENT

If you are a former student of Sandhurst School and believe you may not have collected your certificates, please get in touch.

COLLECTING CERTIFICATES

If you are unable to collect your certificates in person, you can nominate someone to collect the certificates on your behalf. Please contact the Exams Officer to check whether your certificates are still held at the school and to arrange a suitable time for collection.

If someone is collecting your certificates on your behalf, you will need to complete the form attached. Your nominated person must bring the completed form and photographic ID (driving license, passport etc.) when collecting your results.

Any queries regarding your certificates should be emailed to the Exams Officer.

Miss Read

cread@sandhurst.bracknell-forest.sch.uk

LOST CERTIFICATES

If you have lost or misplaced your certificates and you need to apply for replacement ones, please refer to the government website for more information <https://www.gov.uk/replacement-exam-certificate>

The links below will take you to the appropriate web page of the five main Awarding Bodies used by Sandhurst School, Centre Number: 51115

AQA:

<http://www.aqa.org.uk/help-and-contacts/past-results>

CIE:

<http://www.cie.org.uk/cambridge-for/learners-and-parents/exams-and-certificates/lost-certificates/>

OCR:

<http://www.ocr.org.uk/i-want-to/lost-certificates/>

Pearson / Edexcel:

<http://qualifications.pearson.com/en/support/Services/replacement-certificates.html>

WJEC:

<http://www.wjec.co.uk/students/certificates/>