

BROADMOOR PROCEDURE

Below are the policies for Broadmoor Hospital:

BRACKNELL FOREST BOROUGH COUNCIL DEPARTMENT OF EDUCATION: BROADMOOR PROCEDURE

NOTICE TO PARENTS OR STUDENTS ATTENDING MAINTAINED PRIMARY, SECONDARY AND SPECIAL SCHOOLS IN BERKSHIRE WHO LIVE IN THE VICINITY OF BROADMOOR HOSPITAL

- If there is an escape, the warning siren will sound and all schools within approximately seven miles of Broadmoor Hospital will be notified.
- The warning siren is tested each Monday at 10.00 a.m. for 2½ minutes. After a break of 2 minutes the all clear siren is also sounded for 2½ minutes.
- Schools will stay open and operate as normally as possible.
- Parents who know of an escape before their children leave home for school will be expected to make arrangements for escort.
- Where an escape occurs before the start of school or during the morning session, students will be kept at school at midday unless collected by their parents and will be provided with a meal to the extent which the emergency arrangements allow; parents will be asked in due course to pay the appropriate charge for the meal provided. If parents decide to collect their children at midday, they must be responsible for their safe conduct to school in the afternoon.
- If the emergency extends to the end of afternoon school, no child attending an Infant, Junior or Primary School will be allowed to leave the safety of the school premises unless collected by a parent or a responsible adult known personally to the staff or, in exceptional circumstances, a responsible adult known personally by the child. Headteachers of Secondary Schools have discretion to allow students to go home unaccompanied where the authority for this has been received from parents in writing.
- On subsequent days parents will be solely responsible for the safe conduct of children to and from school, or to and from pick-up and setting-down points for school transport.
- Parents should discuss with the Headteacher any special difficulties which are likely to arise in individual cases.
- If an escape takes place parents are asked to keep telephone calls to the school to an absolute minimum.

SANDHURST SCHOOL : BROADMOOR PROCEDURE

- If the Broadmoor alarm sounds during lessons, they will continue as normal, except for PE, which will follow normal wet weather procedures. All staff are asked to be extremely vigilant and not allow students out of the classroom unnecessarily.
- At break time all students will remain in classrooms. Staff who are free provide support in corridors and around buildings.
- At lunch time, students who normally go home to lunch, remain in school and have a school meal.
- Wet weather procedures will be followed, with all students remaining in the buildings.
- Years 7 and 8 go to the Hall, except during exam periods when they go to the Sports Hall.
- Supervision to continue as at present, with additional support from the Pastoral Management Team.
- Students in Years 12 and 13 may leave the school site at lunch time.
- After lunch, students register and go to lesson 5 as usual.
- At 3.00 p.m., a bell is rung and students return to tutor bases with tutors. (Any period 6 lessons are cancelled).
- Students who are allowed to go home (those with NO asterisk in the register) may do so in groups.
- Tutor and remaining students (those indicated in the register by a red asterisk) stay in tutor base until approximately 3.30 p.m. from where parents may collect children.
- At 3.30 p.m., tutors escort remaining students to the hall where they will be supervised by senior staff.