



A SPECIALIST SCIENCE SCHOOL

Headteacher
Andrew Fletcher, BA

Sandhurst School

the opportunity to succeed

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4th February 2011

Dear Parents

Year 11 Prom

It has become a tradition at Sandhurst School for the end of Year 11 to be marked by a formal Prom, and the current Year 11 students have expressed their wish to continue this tradition.

The Year 11 Leavers' Prom 2011 will be held at The Blue Mountain Golf Club in Binfield between 7.30 p.m. and 11.00 p.m. on Wednesday 29th June 2011. Parents are most welcome to come to the venue between 7.00 p.m. and 7.30 p.m. to watch the limousines arrive and to take photographs. The Prom will be a formal event. Boys should wear suits or dinner jackets and girls should wear evening dresses. Guests will be entertained by a disco and awards ceremony and a buffet will be served during the evening. Students will however need to pay for their own drinks on the night. There will also be a photographer in attendance.

Transport will be provided from Binfield back to Sandhurst School at 11.00 p.m. for those who need it. Please indicate below if you would like to use the transport provided back to Sandhurst. It is very important that we have an accurate number of those wishing to use the transport, to avoid disappointment. The Prom will be a strictly no alcohol event. It is important that students are aware that they will be refused admittance and sent home if they attempt to take alcohol into the event, or if they arrive at the venue and have obviously been drinking. In this event, we are unable to refund the ticket price.

Tickets for the Prom are £28.00. Please make cheques payable to Sandhurst School Private Account. All cheques should have student's name, tutor group and "School Prom" on the back, and should be given, together with the slip below to the Finance Office at school. Please ensure that tickets are purchased by **Friday 8th April 2011**.

Many students look forward to the Prom for months and we hope that it will be a fun and memorable event for all concerned.

Yours sincerely

Mrs D M Smith
Deputy Headteacher

Student Name:

Tutor Group:

Amount Enclosed:

Please delete as appropriate:

- I would like to reserve a seat on the coach back to Sandhurst
- I do not need to reserve a seat on the coach

(Please ensure that Mrs Smith is informed of any change in your decision, to avoid disappointment)

FOR OFFICIAL USE ONLY

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YEAR 11 PROM WEDNESDAY 29TH JUNE 2011

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Attached to this form is a letter about the visit/activity. Please complete the form and sign the statement below.

STUDENT'S NAME:	TUTOR GROUP:
DATE OF BIRTH:	
HOME ADDRESS:	
POSTCODE:	
HOME TEL. NO.:	
EMERGENCY CONTACT NO.(S):	
Does your child need to take any medication with them on the visit/activity? YES / NO If yes, please provide full details on the back of this form.	
Please give full details of any medical conditions, dietary needs or allergies that might affect your child's performance or safety on this visit/activity. Please continue on the back of this form if necessary.	
PLEASE GIVE YOUR FAMILY DOCTOR'S NAME AND ADDRESS:	
STUDENT'S NHS NUMBER:	

Please add any further information on the back of this form or on a separate sheet if necessary.

STATEMENT
<p>I acknowledge receipt of the information regarding the proposed visit/activity to</p> <p style="text-align: center;">YEAR 11 PROM WEDNESDAY 29TH JUNE 2011</p> <p>and consent to my child, named above, participating.</p> <p>I agree to staff on the visit giving permission for my child to have any medical treatment that medical authorities deem necessary. I undertake to inform the school of any changes to my child's health prior to departure.</p> <p>I have ensured, as far as I reasonably can, that my child understands that it is important to safety that any rules and instructions given by the staff are obeyed without question. If my child withdraws from the visit and a replacement cannot be found, I understand that refunds will only be made to the extent to which funds have not already been committed in payment for the visit. I understand that Sandhurst School reserve the right to send a child home at parents/guardians expense in the event of unacceptable or dangerous behaviour during the visit.</p> <p>Signed: Date:</p> <p>Please indicate relationship to child:</p>