



A SPECIALIST SCIENCE SCHOOL

Headteacher
Andrew Fletcher, BA

Sandhurst School

the opportunity to succeed

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6th February 2012

Dear Parent/Carer

NEW ARRANGEMENTS FOR ARRIVING LATE TO SCHOOL

At the end of last term it was apparent that there was an increasing number of students arriving late to school in the morning on a regular basis.

This week all students have been reminded that they must be in school ready for registration at 8.30 a.m. Recently there has been a change in the law which allows schools to detain students after school without a 24 hour period of notice. Consequently, from Monday 20th February, individuals arriving after 8.30 a.m. without a legitimate reason will automatically be required to attend a same day after school detention of 30 minutes duration with a senior member of staff.

We appreciate that there are occasions on which students are late to school for entirely legitimate reasons. In these circumstances we would ask that you telephone Mrs Purulak, our Attendance Officer or write a brief note in your child's planner indicating the reason for lateness.

Thank you for your support in this matter.

Yours sincerely

Mrs D M Smith
Deputy Headteacher

Would you prefer to receive your letters by Email? If so, please notify the school and provide us with your Email address

